



## HOW TO REGISTER

### **START here:**

<https://www.onlinerecordbook.org/fo/register/participant/welcome/AU00044762>

- 1) Wait for the page to load; It will auto populate with the Boogaloo studio information.
- 2) For the question: "Do you know your Award Leader's email address?" Select "No." Then click "Continue."
- 3) On the next screen select Bronze Level, click "Continue."
- 4) Fill in PARENT contact info, click "Continue."
- 5) On "Personal Details" page, enter the STUDENT's information, click "Continue."
- 6) Fill out the Parent Consent and Profile sections.
- 7) When you get to the Online Record Book Account, enter the student's email address and chosen password.
- 8) Submit Registration payment\* via etransfer to: [contact@boogalooacademy.com](mailto:contact@boogalooacademy.com)
- 9) QUESTIONS?? email [contact@boogalooacademy.com](mailto:contact@boogalooacademy.com)

### Bronze Level Registration fee\*:

Competitive Dancers (5+ hours per week at Boogaloo): \$220.00\*

All other registrants: \$312.50\*

\*Please note: There will be additional expenses for the Adventurous Journey once the participants construct their plan. Rough estimate of costs is \$200-\$600 per participant based on information we have from other Award Centers. The participants will be responsible for planning, budgeting, and finding adult supervisors to volunteer on their adventure.

### Please note the following terms:

- No refunds will be given after registration fees are submitted.
- The length of time to complete the Bronze level is a minimum of 26 weeks, depending on the student's schedule and progress. The Bronze level must be completed within 1 year of registration. Extensions are at the discretion of Duke of Edinburgh Canada main office and may require a second registration payment to continue beyond the first year.
- Additional fees for the Silver and Gold levels will be levied upon registration. The registration fees do increase at each level and change from year-to-year. Boogaloo will announce the fee schedule in September of each year.

### **NEXT STEPS:**

**Students:** you will need to add your goals to the [Online Record Book](#) either on the website or you can download the App. IMPORTANT: reference the [SMART Goals worksheet](#) when writing up your goals. Choose your [Assessors](#) and ask them if they will and ask them if they are willing to participate. You'll need to enter their contact information in your online record book.

All registered students will be added to a WhatsApp Chat for Duke of Ed at Boogaloo where they can ask questions and get support for the award program.